

Town of Winter Harbor

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Planning Board Meeting Tuesday, October 7, 2014 Town Office – 7:00 p.m.

Minutes

1. Call meeting to order. **Meeting called to order at 7:00 p.m. In attendance: Ted Buswell, Neil Buffett, Dennis O'Brien, Alan Nauss, John Fuhrman, Robert Hammond**
2. Approve minutes of previous meeting. **Approved**
3. CEO Report. **Accepted**
4. Other Business:
 - a. Old business. Follow up on sign ordinance **A Winter Harbor business owner attended and expressed concern that there is apparent inconsistency in both the interpretation and enforcement of the town sign ordinance. Two commercial establishments have been identified as possibly out of compliance with the ordinance. After discussion the Board decided the following.**
 1. **The Chair of the PB will survey the tow and list any other properties possibly not in compliance with the ordinance.**
 2. **A letter, drafted and approved by the PB, will be sent to these identified property owners requesting that they contact either the Code Enforcement officer or the PB to discuss and work together to resolve the issue.**
 3. **The PB and CEO will review in detail the ordinance at the next PB meeting.**
 - b. New business.
 - (1) Discuss Appointment of replacement Planning Board Members **It is with great sadness that the Board mourns the loss of longtime member and good friend Bruce Mackay. Two vacancies currently exist on the PB. The Board recommends that Neil Buffett move from alternate to full member and serve**

the remainder of Bruce Mackay's term and that Kevin Conley serves the remainder of Neil Buffett's term as alternate member. Candidates will be considered at the next PB meeting to fill the second alternate position previously served by Ryan Bickford.

5. Adjourn. ***Meeting adjourned at 7:45 p.m.***