

# Town of Winter Harbor Planning Board Meeting

November 4, 2014

## Minutes

Present: Peter Drinkwater (chair), Neil Buffett, Ted Buswell, Kevin Conley, Denny O'Brien, (note taker pro tem). Excused: Alan Nauss.

1. Meeting was called to order at 7:00pm by Peter Drinkwater.
2. Minutes of the October 7, 2014 meeting were approved as distributed.
3. CEO Report. Accepted.
4. Other Business:
  - a. Old Business.
    - i. Follow-up on sign ordinance. A letter, amended and approved, will be sent to business properties possibly not in compliance with the ordinances. The PB Chair and CEO will provide the Town Office with a list of businesses.
  - b. New Business.
    - i. Kevin Conley was welcomed as the new Alternate PB member; Neil Buffett will serve out Bruce Mackay's term as PB member.
    - ii. Planning Board Ordinance Book review. The PB began the process of reviewing the Ordinance Book to insure they are current and to identify any ordinances that may require updating.
5. The Board adjourned at 7:30pm.